

Friends of the Wynnewood Library

Regular Meeting - Minutes

Tuesday, January 10th, 2023

6:15 PM

Wynnewood Public Library Conference Room, 108 N. Dean A. McGee

Wynnewood, Oklahoma 73098

1. Meeting called to order by President Samantha Jones.
2. Roll call by Secretary/Treasurer Lea Teves

Present

President Samantha Jones

Secretary/Treasurer Lea Teves

Events Coordinator Summer Tiger

3. No new members or guests present.
4. Vote regarding Special Meeting minutes from 12/5/2022.
 - a. Motion made to approve by Summer Tiger.
 - b. Seconded by Samantha Jones.
 - c. Motion passed by unanimous vote.
5. Assistant Director's Report (see attachment 1.)
6. Treasury Report (see attachment 2.)
7. Discussion and vote regarding resignation of Samantha Jones as FOL President
 - a. Motion made to accpet by Summer Tiger.
 - b. Motion seconded by Lea Teves.
 - c. Motion passed by unanimous vote.
8. Samantha Jones opened the floor to nominations for appointment of President of the Friends of the Wynnewood Library Officer Board.
 - a. Nomination of Megan "Meg" Ray for President by Summer Tiger.
 - b. Consent to nomination given by Meg Ray.
 - c. Call for additional nominations by Samantha Jones yielded no other member names.
 - d. Call for nominations closed by Samantha Jones.

9. Discussion and vote regarding appointing nominee Meg Ray to the office of President effective upon the adjournment of the meeting.
 - a. Motion made to appoint the nominee by Summer Tiger.
 - b. Seconded by Samantha Jones.
 - c. Motion passed by unanimous vote.
10. Samantha Jones opened the floor to nominations for appointment of Vice President of the Friends of the Wynnewood Library Officer Board.
 - a. Nomination of Samantha Jones for Vice President by Lea Teves.
 - b. Consent to nomination given by Samantha Jones.
 - c. Call for additional nominations by Samantha Jones yielded no other member names.
 - d. Call for nominations closed by Samantha Jones.
11. Discussion and vote regarding appointing nominee Samantha Jones to the office of Vice President effective upon the adjournment of the meeting.
 - a. Motion made to appoint the nominee by Summer Tiger.
 - b. Seconded by Lea Teves.
 - c. Motion passed by unanimous vote.
12. The discussion of membership benefits yielded many ideas to vote on at a previous meeting. Proposals included the following:
 - a. Free copies and prints for current members for jobs consisting of 10 pages and under.
 - b. Providing members with welcome packets including a t-shirt, bag, and any other future promotional or sale items curated by the organization.
 - c. Double entry for members in library raffles, drawings, or contests.
 - d. Early bird access to Friends of the Library book sales.
 - e. Providing members with the option to shop the buy-a-bag book sale by purchasing bags for \$1 instead of the regular \$5.
13. Discussion and vote regarding the purchase of t-shirt inventory for sale or use by The Friends of the Wynnewood Library. The discussion presented an inventory of 100 shirts from Bonfire.com with 70 shirts being ordered in black and 30 shirts

being ordered in maroon. The total of the bulk shirt order is to be \$1,614.00 before taxes and shipping.

- a. Motion made to approve the purchase by Summer Tiger
 - b. Seconded by Samantha Jones.
 - c. Motion passed by unanimous vote.
14. The presentation of promotional materials and related cost estimates yielded a joint decision of ideal design and product types. The group chose a bag and pen design from Custom Ink and a sticker design from Vistaprint.
15. Discussion and vote regarding the purchase of promotional materials; specifically: bags from Custom Ink for \$321.00, pens from Custom Ink for \$343.50, and stickers from Vistaprint for \$96.00 before taxes and shipping.
- a. Motion made to approve the purchases by Samantha Jones.
 - b. Seconded by Summer Tiger.
 - c. Motion passed by unanimous vote.
16. Discussion and vote regarding the adoption of the proposed "Project Funding Policy".
- a. Motion made to approve the adoption by Summer Tiger.
 - b. Seconded by Samantha Jones.
 - c. Motion passed by unanimous vote.
17. Discussion and vote regarding Library Funding Request for "Stacking Candy Hearts" for - \$30.00.
- a. Motion made to approve the request by Summer Tiger.
 - b. Seconded by Samantha Jones.
 - c. Motion passed by unanimous vote.
18. Discussion and vote regarding Library Funding Request for "Valentine's Slime" for - approx \$35.00.
- a. Motion made to approve the request by Summer Tiger.
 - b. Seconded by Lea Teves.
 - c. Motion passed by unanimous vote.
19. Discussion and vote regarding Library Funding Request for "Story Time Supplies" (Listed as Wally Does Want A Haircut) for - \$3.29.

- a. Motion made to approve the adoption by Summer Tiger.
 - b. Seconded by Samantha Jones.
 - c. Motion passed by unanimous vote.
20. Discussion and vote regarding the adoption of a mission statement for the organization.
- a. Motion made to table the adoption by Lea Teves.
 - b. Seconded by Summer Tiger.
 - c. Motion passed by unanimous vote.
21. Discussion and vote regarding the adoption of a Membership Policy for the organization.
- a. Motion made to table the adoption by Summer Tiger.
 - b. Seconded by Samantha Jones.
 - c. Motion passed by unanimous vote.
22. No new business.
23. Motion made to adjourn the meeting by Samantha Jones. Seconded by Summer Tiger. Motion passes and meeting is adjourned at 7:15 PM.



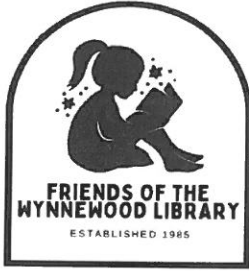
Lea Teves

Secretary/Treasurer



Samantha Jones

President



Assistant Director/Friends of the Library Liaison Report

January 10th, 2023

The beginning of the year is always a busy time, and for our organization it has been no exception. Due to a series of small emergencies, we were unable to provide the cocoa and cookies for the Library's event. The parade, however, went off without a hitch and the Library won 1st place in the NonProfit category!

There was a small issue with the Paypal account. They were asking for some information that wasn't available at the time. I had been contacted by a team member at WEX, Inc. wishing to make a donation before the end of the year. They would only be able to offer the donation electronically, so the decision was made to open an account with Stripe until Paypal was figured out. We received the \$250 donation (minus Stripe fees) without a hitch. We have also been able to take a memorial donation via Stripe as well. The electronic donation link has been added to the website for future use as well.

This will unfortunately be my last meeting as an employee of the Library. I am looking forward to joining the organization as a member.

Thank you,



Meg Ray

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