## Wynnewood Public Library Rules of Conduct

## Introduction

The Wynnewood Public Library is supported by residents of Garvin County. The residents expect a clean, comfortable and safe place for all customers of the library. Therefore, rules of conduct must be established to protect the rights and safety of all library customers, and for protecting the library's material, equipment and facilities.

The following actions and forms of conduct are NOT permitted:

- 1. Engaging in any unlawful or potentially harmful activity on library property (illegal or disruptive behavior will be subject to immediate, appropriate, and necessary action).
- 2. Carrying firearms and dangerous weapons of any type (except armed law enforcement officers).
- 3. Selling, consuming, possessing, or being under the influence of alcohol or illegal drugs.
- 4. Soliciting, conducting surveys, polls, or petitions not authorized by the library.
- 5. Tampering with, defacing, mutilating or theft of library property.
- 6. Disrupting the use of library services of other customers. Examples: loud talking, audible tones such as those from a cell phone or headphones, screaming, crying, banging on computer keyboards, creating or contributing to loud and/or persistent noise-producing activities.
- 7. Harassing others, verbally or physically.
- 8. Fighting or challenging to fight, running, pushing, shoving, or throwing things.
- 9. Using restroom for bathing, shampooing, or doing laundry.
- 10. Littering.
- 11. Entering or being in the library without a shirt, or with wet clothes, with offensive body odor or personal hygiene, or being otherwise attired so as to be disruptive to the library environment.
- 12. Entering unauthorized workplaces (i.e. Front Desk area).
- 13. Blocking or impeding access of others or bringing in items that take up an excessive amount of space or present a potential danger.
- 14. Monopolizing library space, equipment, materials, or facilities preventing others from using them, including sleeping or lying down.
- 15. Using or preparing to use tobacco products.
- 16. Smoking within 25 feet of entrances, according to State law.
- 17. Engaging in acts of indecent exposure or sexual activity of any kind.
- 18. Leaving packages, backpacks, luggage, or any other personal items unattended. (These unattended items are subject to immediate confiscation.)
- 19. Bringing animals into the library, with the exception of service animals.
- 20. Damaging, destroying, or stealing someone else's property.
- 21. Leaving children under 10 years old unattended. (The library assumes no responsibility for minor children.)

22. Failing to comply with a reasonable staff request.

## Enforcement

Library staff, police officers, and security personnel, will enforce these rules in a fair and reasonable manner. The library reserves the right to require anyone of any age violating these Rules of Conduct to leave the library. Serious or repeated misconduct may lead to restrictions including loss of library privileges ranging from one day to two years, and/or legal action or criminal prosecution.

## **Due Process**

A person excluded from the use of the library building, property, and/or services may request in writing that the director reconsider such a decision and will present evidence to the director that he/she no longer poses a threat as described above.